

SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai)

Accredited by NAAC with 'A' Grade

Gobichettipalayam – 638 455, Erode District, Tamilnadu

E-mail: svhecgobi@gmail.com Website: www.svhec.com Mob: 99429 45555



Internal Quality Assurance Cell (IQAC)

SVHEC/IQAC/2022-2023/Meeting No.24

Date: 13.05.2023

Circular

This is to inform you that, the 24th Meeting of IQAC will be held on 20.05.2023, 3.00 PM at Board room (B-Block). All the members of IQAC are requested to attend the meeting. The agenda for the meeting is given below,

Agenda

1. Welcome Address
2. Review of Previous IQAC meeting
3. Autonomous Status - UGC & Anna University
4. Review of Academic Activities of Even semester 2022-23
5. Vocational Education Training during semester holidays - plan
6. IIPC - Activity - review
7. IPR - Activity - review
8. VAC, Certificate Program courses - status
9. Students feedback with action taken
10. FDP organized
11. MoU Activities
12. Placement status
13. Academic Audit for Even semester 2022-23
14. New Course Introduced for AY 2023-24
15. Autonomous Regulation & Syllabus – Plan
16. Any other matters.

Md 12/05/2023
Coordinator – IQAC

Principal 13/05/2023
Principal

Copy to:

1. SVECT – Office
2. SVHEC – Office
3. All the Members of IQAC



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Internal Quality Assurance Cell (IQAC)

MINUTES OF MEETING

SVHEC/IQAC/2022-2023/Meeting No.24

Date: 20.05.2023

Item No.	Agenda / Topics	Points discussed	Responsibility	Target Date
1.	Review of Academic activities of Even semester 2022-23.	Academic activities of Even Semester 2022-23 have been reviewed.	Head of the Department.	-
2.	Autonomous Status - UGC & Anna University	The members congratulated for getting Autonomous for ten years from 2023-24 to 2033-34.	Head of the Department	-
3.	Autonomous New Regulation & Curriculum	The members suggested to form Governing Council, Academic Council and BOS with the members from IIT, NIT, Reputed Deemed Universities and Reputed Industries	Head of the Department	-
4.	New Course Introduced for AY 2023-24	IQAC Coordinator presented the New Course introduced for AY 2023-24 1. BE- Bio - Medical Engineering 2. B.Tech.- Artificial Intelligence and Data Science 3. B.Tech. - Information Technology 4. B.Tech. - Pharmaceutical Technology	Head of the Department	-
5.	Vocational Education Training during semester holidays – plan	It is decided to give Vocational Educational Training to the students during Even Semester holidays.	Head of the Department	-
6.	IIPC – Activity – review	IIPC activities during the Even Semester have been presented by IIPC Coordinator.	IIPC Coordinator	-
7.	IPR - Activity – review	IPR Cell activities have been reviewed.	R&D Cell I/C	-
8.	VAC, Certificate Programmes – Status	VAC & Certificates programmes conducted during Even semester have been presented.	Head of the Department	-
9.	Students feedback with action taken	IQAC Coordinator summarized the feedback collected from students with action taken report.	IQAC Coordinator	-
10.	MoU Activities	Placement officer submitted the list of MOU's signed & follow up activities.	Placement officer	-

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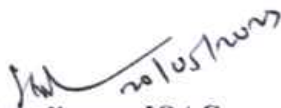
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Item No.	Agenda / Topics	Points discussed	Responsibility	Target Date
11.	Placement Status	Placement officer presented the overall placement status for the year 2022-23.	Placement officer	-
12.	Academic Audit for Even Semester 2022-23.	Academic Audit for Even Semester 2022-23 to be conducted.	IQAC Coordinator & Head of the Department	-


Coordinator-IQAC
(Dr.S.Prakasam)


Principal
(Dr.P.Thangavel)



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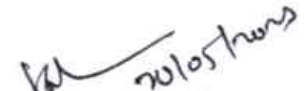


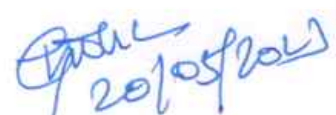
Internal Quality Assurance Cell (IQAC)

Date: 20.05.2023

Action taken report for the Minutes of Meeting held on 04.02.2023

S.No.	Points discussed in previous meeting	Action taken
1.	It is decided to prepare the academic documents for the even semester 2022-23 as early as possible.	As planned, the Academic document has been prepared.
2.	Club & Cell Incharges are informed to submit the proposed event list for the Even Semester 2022-23.	All Club & Cell in-charges submitted the event list and corresponding events has been completed.
3.	HOD's are informed to plan for the CC, VAC for the Even Semester 2022-23 & get the approval.	Certificate Courses & Value added courses has been conducted as planned.
4.	IQAC Coordinator is instructed to make it ready for the documents for ISO Surveillance Auditing in the Month of March	As planned the ISO Surveillance Auditing has been Conducted on 09.03.2023.
5.	The members reviewed the IEEE National Conferences work progress	As planned, the IEEE National Conferences has been Conducted on 23.03.2023.
6.	It is decided to conduct the National level Technical Symposium in the month of March 2023.	As planned, the National level Technical Symposium has been Conducted on 04.03.2023.
7.	It is decided to conduct the Culture Fest & Sports Day in the month of March 2023.	As planned, the National level Technical Symposium has been Conducted on 18.03.2023.


Coordinator-IQAC
(Dr.S.Prakasam)


Principal
(Dr.P.Thangavel)



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The Internal Quality Assurance Cell (IQAC) Members Present

Date: 20.05.2023

S.No.	Role	Name & Designation	Signature
1	Chairperson & Head of the Institution	Dr.P.Thangavel Principal	
2	Representing Management	Thiru.K.C.Karupanan Secretary, SVHEC	
3	Eminent person from local Society	Dr.P.J. Anoop, BDS NGO -Nammagobi Foundation, Gobichettipalayam	
4	Nominee from Industries	Thiru. D.Venkateshwaran Partner/ Venbro Polymers, Erode	
5	Nominee from Employer	Thiru.S.Ramanujam Manager HR Metalman Auto Private Ltd, Hosur	
6	Nominee from Alumni	Mr.P.Hariprakash Design Engineer Hirotec India PVT Ltd, Coimbatore	
7	Nominee from Stakeholders (Parent)	Thiru.A.Shanmugam P.Mettupalayam	
8	Administrative Officer	Ms.S.Sulochana , AO	
9	Members of Faculty	Dr.T.Senthilprakash, HOD/CSE	
10		Dr.P.Karuppusamy, HOD/EEE	
11		Dr.S.Sathyasundari, HOD/MBA	
12		Dr.V.Saminathan, HOD/ECE	
13		Dr.V.Ashok kumar, Librarian	
14		Mr.K.C.Anandhan, AP/EEE	
15		Dr.G.E.Arunkumar, AP/CIVIL	
16		Mr.J.Senthilkumar, AP/CSE	
17		Mr.K.Kannakumar, AP/MECH	
18		Ms.O.S.Thenmozhi, AP/Maths	
19		Mr.T.Arun Prakash, AP/CSE	
20		Mr.P.Dhakshinamoorthy, LO	
21	Coordinator of the IQAC	Dr.S.Prakasam, Vice Principal	
22	Nominee from Student	Ms.S.Madhumitha, IV CSE	
23		Mr.G.Prasanth, IV MECH	
24		Mr.G.Mohankumar, IV EEE	

IQAC Coordinator



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