



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University Chennai

Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,

K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhec.com/>

Internal Quality Assurance Cell (IQAC)

SVHEC/IQAC/2020-2021/Meeting No.16


Date: 04.05.2021

Circular

This is to inform you that, the 16th Meeting of IQAC will be held on 11.05.2021, 3.00 PM at Principal room. All the IQAC members are requested to attend the meeting. The agenda for the meeting is given below,

Agenda

1. Certificate Courses, Value added Courses, Vocational Educational Training – Review
2. Clubs & Cells - Activities – Review
3. Statutory & Non statutory committee MOM - Review
4. Online IPT/Internship programmes –Review
5. Placement & Training Activities – Review
6. Seminar/Workshop/FDP for Staff – Review
7. Quality Initiatives by IQAC - Review
8. MOU signed – Review
9. Even Semester University Practical & Theory Examination performance - Review
10. Any other matters


Coordinator - IQAC


Principal

Copy to:

1. SVECT - Office
2. SVHEC - Office
3. All the Members of IQAC



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Internal Quality Assurance Cell (IQAC)


MINUTES OF MEETING

SVHEC/IQAC/2020-2021/Meeting No.16

Date: 11.05.2021

Item No.	Agenda / Topics	Points discussed	Responsibility	Target Date
1.	Certificate Courses, Value added Courses, Vocational Educational Training	Department wise presentation has been given about the Certificate Courses, Value added Courses & Vocational Educational Training conducted during the Even semester 2020-2021.	Head of the Department's	-
2.	Clubs & Cells-Activities	IQAC Coordinator presented the activities conducted through club and cells during the Even semester 2020-2021.	IQAC Coordinator	-
3.	Statutory & Non statutory committee MOM	Minutes of Statutory & Non statutory committee meeting minutes has been reviewed.	Head of the Department's	-
4.	Online IPT/Internship programmes	Department wise online IPT/Internship programme attended status has been reviewed.	Head of the Department's	-
5.	Seminar/Workshop/FDP for Staff	Seminar/Workshop/FDP organized during the Even Semester 2020-2021 has been presented.	IQAC Coordinator	-
6.	Quality Initiatives by IQAC	Quality Initiatives taken by IQAC during the Even Semester 2020-2021 has been presented for the members.	IQAC Coordinator	-
7.	Placement & Training Activities	Trainings conducted during the even semester 2020-2021 & Placement statistics has been reviewed.	Placement officer	-
8.	MOU's signed	MOU's signed during the even semester and the activities conducted through those companies has been reviewed.	Placement officer	-
9.	Even Semester University Practical & Theory Examination performance	Even Semester 2020-2021 university practical and theory examination performance has been reviewed.	IQAC Coordinator	-


Coordinator-IQAC
(Dr.S.Prakasam)


Principal
(Dr.P.Thangavel)



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Internal Quality Assurance Cell (IQAC)

Date: 11.05.2021

Action taken report for the Minutes of Meeting held on 12.12.2020

S.No.	Points discussed in previous meeting	Action taken
1.	Activity review – Even semester 202-2021	All the activities planned during the previous meeting has been reviewed and verified by the Chairman and Members of IQAC.


Coordinator-IQAC
(Dr.S.Prakasam)


Principal
(Dr.P.Thangavel)

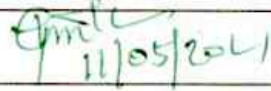


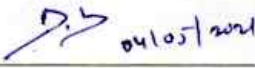

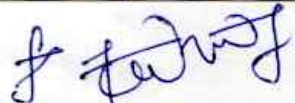
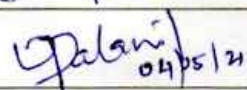

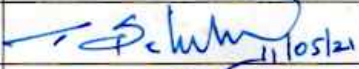



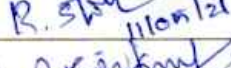



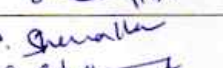
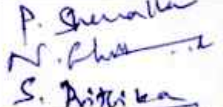


Shree Venkateshwara Hi-Tech Engineering College

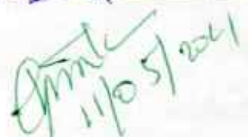
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11.05.2021

The Internal Quality Assurance Cell (IQAC) members list

S.No	Role	Name & Designation	Signature
1	Chairperson & Head of the Institution	Dr.P.Thangavel Principal	 11/05/2021
2	Representing Management	Thiru.K.C.Karupanan Secretary, SVHEC	
3	Eminent person from local Society	Dr.P.J. Anoop, BDS NGO -Nammagobi Foundation, Gobichettipalayam	
4	Nominee from Industries	Thiru. D.Venkateshwaran Partner/ Venbro Polymers, Erode	 04/05/2021
5	Nominee from Employer	Thiru.S.Ramanujam Manager HR Metalman Auto Private Ltd, Hosur	 04/05/2021
6	Nominee from Alumni	Mr.P.Hariprakash Design Engineer Hirotec India PVT Ltd, Coimbatore	
7	Nominee from Stakeholders (Parent)	Thiru.M.G.Palalaisamy P.Mettupalayam	 04/05/21
8	Administrative Officer	Ms.S.Sulochana , AO	 11/05/21
9	Members of Faculty	Dr.T.Senthil Prakash, HOD/CSE	 11/05/21
10		Dr.P.Karuppusamy, HOD/EEE	 11/05/21
11		Dr.S.Sathyasundari, HOD/MBA	 11/05/21
12		Dr.V.Ashok kumar, Librarian	 11/05/21
13		Dr.R.S.Kamalakannan, AP/ECE	 11/05/21
14		Mr.S.Sathishkumar, AP/MECH	 11/05/21
15		Mr.T.Arun Prakash, AP/CSE	 11/05/21
16		Mr.P.Dhakshinamoorthy, LO	 11/05/21
17	Coordinator of the IQAC	Dr.S.Prakasam, Vice Principal	 11/05/2021
18	Nominee from Student	Ms.P.Shwetha-IV CSE Mr.N.Gokul-III MECH Ms.S.Prithika-II EEE	


11/05/2021
IQAC Coordinator


11/05/2021
Principal